MINUTES

KENTUCKIANA REGIONAL PLANNING & DEVELOPMENT AGENCY (KIPDA)

MAY BOARD OF DIRECTORS’ MEETING

KIPDA BURKE ROOM
11520 COMMONWEALTH DRIVE
LOUISVILLE, KENTUCKY 40299

PARTICIPATION ALSO AVAILABLE THROUGH ZOOM AND STREAMED ON THE AGENCY’S YOUTUBE PAGE

THURSDAY, MAY 27, 2021 – 2:00 P.M.

The 557th meeting of the Board of Directors of the Kentuckiana Regional Planning and Development Agency met at 2:00 p.m. on Thursday, May 27, 2021. Members in attendance were:

Mr. Kevin Baity, Chairman, representing Honorable Ryan Ramsey, Town Board President, Clark County, Indiana
Honorable Rick Tonini, Mayor of St. Matthews, Jefferson County, Kentucky
Honorable Bernard Bowling, City Councilman, Jefferson County, Kentucky
Honorable Bill Dieruf, Mayor of Jeffersontown, Jefferson County, Kentucky
Honorable Jerry Summers, Bullitt County Judge/Executive, Bullitt County, Kentucky
Honorable Jon Park, representing Honorable Dan Ison, Shelby County Judge Executive, Shelby County, Kentucky
Honorable Beverly Chester-Burton, Mayor of Shively, Jefferson County, Kentucky
Honorable John Logan Brent, Henry County Judge/Executive, Henry County, Kentucky
Mr. Keith Griffée, Bullitt County Fiscal Court, Bullitt County, Kentucky
Honorable Todd Pollock, Trimble County Judge/Executive, Trimble County, Kentucky
Honorable John Riley, Spencer County Judge/Executive, Spencer County, Kentucky
Honorable John Black, Mayor of LaGrange, Oldham County, Kentucky
Honorable David Eaton, Mayor of Shelbyville, Shelby County, Kentucky
Honorable Shawn Carruthers, Floyd County Board of Commissioners, Floyd County, Indiana
OTHERS IN ATTENDANCE        REPRESENTING
Mr. Jarrett Haley          KIPDA
Mr. Tom Pope               KIPDA
Ms. Kelly Tyra-Cecil       KIPDA
Ms. Rachael Miller         KIPDA
Mr. Paul Sangalli          KIPDA
Ms. Jennifer Wahle         KIPDA
Ms. Danielle Story         KIPDA
Mr. Justin Carter          KIPDA
Ms. Hayden Kandul          KIPDA
Ms. Olivia Ranseen         KIPDA
Ms. Jenna Graham           KIPDA
Ms. Angela Gore            KIPDA Intern
Ms. Amanda Spencer         KIPDA
Mr. Adam Forseth           KIPDA
Mr. David Burton           KIPDA
Ms. Stacey Burton          KIPDA
Mr. Dane Hoskins           KIPDA
Ms. Lynne Evans            KIPDA
Ms. Dia Erpenbeck          KIPDA
Ms. Beth Mathis            KIPDA
Ms. Mitzi Wyrick           Wyatt, Tarrant, & Combs
Mr. Joe Williams           Gov. Andy Beshear

ROLL CALL

Executive Director Haley called roll and stated a quorum was present.

WELCOME

Chairman Baity welcomed and thanked everyone for attending the meeting.

MINUTES

Mayor Dieruf moved to approve the minutes of the Board of Directors’ meeting held April 22, 2021. Deputy Judge Park seconded. Motion carried unanimously on a voice vote.
APRIL FINANCIAL STATEMENTS

Mr. Pope presented the April financial report. The first page of the report is the summary of elements grouped by division. At this point, the agency is 83% through the fiscal year, and there is a good amount of funds that are not spent and will carry-over to next fiscal year. Each division is well within its budget, and the agency is working to maximize utilization of funds that do not carry-over.

The next page of the report is the agencywide line-item revenues and expenditures, and that shows that the agency is in good shape with its line items. There is nothing that is causing any concern right now.

The last part of the report is the balance sheet, which shows that the agency is in a sound financial position.

Judge Pollock moved to approve the report. Judge Brent seconded. Motion carried unanimously on a voice vote.

TRANSPORTATION POLICY COMMITTEE

Ms. Spencer reported that the Transportation Policy Committee (TPC) met on Thursday, May 27, 2021, at 12:30 p.m. via Zoom video conference. At the meeting, Staff shared a report of public engagement activities and results since the last TPC meeting. The Council approved Amendment 3 to the current Metropolitan Transportation Plan (MTP) and Transportation Improvement Program (TIP), which included ten new or revised projects and updates to KIPDA’s performance management plan. Staff shared the schedule for Amendment 4, the next opportunity to modify the TIP or MTP. New or revised projects are due by June 28, 2021.

The Council also approved the allocation of Coronavirus Response and Relief Appropriations Act (CRRSAA) funds to specific existing projects. Cost increases totaling about $569,000.00 were approved for six existing projects, two in Indiana and four in Kentucky. Administrative modification 17 was shared as information only and included the CRRSAA funding, the cost increases, and the advancement of 5 sidewalk design projects sponsored by Metro from fiscal year 2022 into fiscal year 2021.

Mayor Dieruf moved to approve the report. Judge Brent seconded. Motion carried unanimously on a voice vote.
KY-329 BYPASS STUDY CONSULTANT PROCUREMENT

Ms. Spencer stated that last month the Board approved KIPDA entering into an agreement with Oldham County to conduct a study of the KY-329 Bypass. Board action is now requested for approval to hire and after successful negotiations enter into an agreement with the consulting firm HDR for the study. For this procurement, KIPDA is utilizing the Kentucky Transportation Cabinet’s (KYTC) Statewide Local Public Agency Contract. KYTC has hired a number of firms specifically for this type of work and makes assignments upon request based on a rotation.

Judge Riley moved to approve the request. Judge Pollock seconded. Motion carried unanimously on a voice vote.

CONNECTING KENTUCKIANA 2050/MTP UPDATE

Mr. Burton gave a presentation on Connecting Kentuckiana 2050 and the Metropolitan Transportation Plan (MTP) update. The process of creating the MTP update began almost a year ago by KIPDA staff. The focus is on transportation planning, and the strength is in planning partners. This plan will help guide how transportation will evolve in the five-county region. The current MTP, called Connecting Kentuckiana 2040, is being updated for 2050. Each transportation project that is regionally significant and/or utilizes federal transportation funds must be identified in the MTP.

The MTP provides the 20-year vision and is based on the goals and objectives established by the Transportation Planning Council (TPC). The plan reflects comprehensive land use and other plans from the jurisdictions within the Metropolitan Planning Area (MPA). This ensures a more realistic picture of how the area is expected to change, develop, and/or remain the same over time. The planning process uses information and data from land use plans, forecasts what the communities and the MPA will be like in terms of population, jobs, housing, commuting patterns, financing, and general land use in the future. This process is based on data; socioeconomic projections and air quality monitoring are important pieces of the plan development process, as are anticipated funding sources.

Transportation Performance Management, or Performance Based Transportation Planning plays an integral role in the development of the Metropolitan Transportation Plan. Performance measures identified by the
Transportation Policy Committee, the Federal Highway Administration, and the Federal Transit Administration help to guide the identification of transportation related issues and associated project development.

The Metropolitan Transportation Plan is approved by the Transportation Policy Committee and reviewed by the Federal Highway Administration, Federal Transit Administration, and the Environmental Protection to ensure the MTP’s conformity with federal regulations.

FIELDTRIP CONTRACT EXTENSIONS

Ms. Burton requested Board approval to extend the current contract with FieldTrip for the period of one year, through June 30, 2022. This marketing and advertising contract will provide messaging for RideShare, including a targeted marketing approach that would occur twice a year in the late summer/early fall and again right after the new year in 2022. This would be a multi-layered approach and would consist of radio ads, targeted digital ads, bus stop shelters in the urban area, billboards, and a 60-second spot for use on streaming TV services. The amount requested for the one-year contract extension is not to exceed $175,000.00.

Judge Brent moved to approve the request. Judge Pollock seconded. Motion carried unanimously on a voice vote.

FY 2022 JOINT FUNDING ADMINISTRATION CONTRACT

Ms. Story requested Board approval for Executive Director Jarrett Haley to sign the Fiscal Year 2022 Joint Funding Administration contract with the Commonwealth of Kentucky in the amount of $281,691.03.

Judge Riley moved to approve the request. Mayor Eaton seconded. Motion carried unanimously on a voice vote.

Ms. Story also requested Board approval for Board Chairman Kevin Baity to sign a letter on behalf of the Kentuckiana Regional Planning and Development Agency (KIPDA) Board of Directors, concurring with the Kentucky Association of District Directors (KADD) with regard to the Fiscal Year 2022 Joint Funding Administration (JFA) distribution. Confirming that the board is aware that the distribution will be calculated pursuant to 21RS HB192 and concurs that
proportionate deduction of the funds will be utilized to make-up for any shortfall by any Area Development District to match federal funds.

Judge Pollock moved to approve the request. Judge Brent seconded. Motion carried unanimously on a voice vote.

**VERISK DATA PURCHASE**

Ms. Story stated that the Community and Economic Development (CED) division is requesting approval to purchase data from Verisk to help understand the frequency of property damage events, any correlation to specific weather events, and the property restorations expenses. The data will be utilized for the Hazard Mitigation Plan update and will allow division staff to better analyze the true value of property damage that occurred from weather events in Bullitt, Henry, Oldham, Spencer, Shelby, and Trimble counties from January 1, 2010, to December 31, 2020. The total cost is $6,320.00.

Judge Brent moved to approve the request. Deputy Judge Park seconded. Motion carried unanimously on a voice vote.

**DATA AXLE PURCHASE REQUEST**

Ms. Story stated that the Community and Economic Development Division (CED) is requesting approval to purchase business and household data for all the ADD counties to inform the update to Comprehensive and Economic Development Strategy plan that is required by the U.S. Economic Development Administration (EDA). The business data includes location, size, and number of employees. The household data includes a variety of information including but not limited to location, vacancy, owner/renter status, estimated home value, census tract/census block, and demographic data. The data will cover Bullitt, Henry, Jefferson, Oldham, Shelby, Spencer, and Trimble counties in Kentucky. The total cost $19,610.00.

The Transportation Division is requesting approval to purchase the same data for Clark and Floyd counties in Indiana. The total cost $3,370.00.

Judge Pollock moved to approve the request. Deputy Judge Park seconded. Motion carried unanimously on a voice vote.
CDBG-CV UTILITY APPLICATIONS

Ms. Story stated that 11 of the 12 CDBG-CV Utility Assistance applications have been submitted to DLG for review. The 12 applications include the following counties: Bullitt, Henry, Oldham, Shelby, Spencer, and Trimble and the following cities: Mt. Washington, Shepherdsville, Taylorsville, Shelbyville, La Grange, and Crestwood.

The 12 applications being submitted will provide $2,162,000 in direct assistance to citizens in the KIPDA region except for Jefferson County.

SENATE BILL 36 UPDATE

Mr. Carter stated that Senate Bill 36 was passed on March 30, 2021 and signed by Governor Andy Beshear on April 7, 2021. The Bill appropriated $250,000,000.00 in federal funds in fiscal year 2021-2022 from the American Rescue Plan Act to the Kentucky Infrastructure Authority (KIA) for the Drinking Water and Wastewater Grant Program. Of those funds, $75,000.00 will be given to KIA to administer the grant program; $150,000,000.00 will be allocated among the counties based on population, with the exception of Jefferson County which is discounted 50% based on its high per capita allocation from the previous federal funding; $50,000,000.00 will be available to KIA for grants to counties to provide drinking water to unserved rural customers or to counties under a federal consent decree; and $49,925,000.00 will be available to KIA to supplement a project grant for a project which costs in excess of a county’s allocation amount and other available grant sources.

Mr. Carter added that all but one of the County Water Management Council meetings have been held this year to discuss and prioritize water and wastewater projects on the county level. The Jefferson County/Louisville Metro Council meeting is the last one needing to be conducted, and it will be held tomorrow afternoon with Louisville Water Company and Louisville Metropolitan Sewer District (MSD).
DIVISION OF SOCIAL SERVICES BUSINESS

The Division of Social Services is requesting approval by the Board to authorize the Executive Director signing the following for fiscal years 2021 and 2022.

<table>
<thead>
<tr>
<th>Business Action for Consideration</th>
<th>Reason for Action</th>
<th>Action Requested by the Board</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DAIL FY 22 Title III Contract</strong></td>
<td>KIPDA is requesting the Board ratify the Executive Director signing the DAIL (Department of Aging Independent Living) FY 22 Title III Contract. This contract allows for the provision of all Older Americans Act activities that include Supportive Services, Meals- both Congregate and Home Delivered, Preventative Health Education and Services, and National Caregiver Supports. Funding Allocations will be awarded at a later date.</td>
<td>Ratify the Executive Director signing the FY 22 Title III Contract with the Department of Aging &amp; Independent Living</td>
</tr>
<tr>
<td><strong>DAIL FY 22 Homecare Contract</strong></td>
<td>KIPDA is requesting the Board ratify the Executive Director signing the DAIL (Department of Aging Independent Living) FY 22 Homecare Contract. This contract allows for the provision of homecare services to physically or functionally impaired Kentuckians aged 60 years or older who are at risk of institutionalization. Funding Allocations will be awarded at a later date.</td>
<td>Ratify the Executive Director signing the FY 22 Homecare Contract with the Department of Aging &amp; Independent Living</td>
</tr>
<tr>
<td><strong>Homecare Provider Contracts – balance of FY 21 and FY22</strong></td>
<td>KIPDA DSS is in the process of negotiating increased Homecare Unit rates for the balance of FY 21 and the contract year FY22. We are asking permission to request convening the Executive Committee prior to the June 2021 Board Meeting, to review and authorize unit rate increases due to service industry demands and increased payroll requirements. These details will also be presented to the full board at the next meeting.</td>
<td>Authorize the Board Executive Committee to approve Homecare Rate Increases beginning May 1, 2021 through June 30, 2022.</td>
</tr>
</tbody>
</table>

Judge Riley moved to approve the two DAIL contracts. Mayor Eaton seconded. Judge Brent and Judge Pollock abstained from the vote. Motion carried unanimously on a voice vote.
Judge Brent moved to approve the Homecare Provider contracts. Mayor Black seconded. Motion carried unanimously on a voice vote.

**KY HEALTH BENEFIT EXCHANGE PROGRAM**

Mr. Haley stated that it would be more beneficial for the current temporary employees working for the IPA Program to become official KIPDA employees to retain the program and the benefits of the cost allocations to the agency. This will come at a cost to the KIPDA general fund. The cost will be approximately $52,000.00 annually, but the agency will continue to look at reducing that cost as much as possible.

Mr. Pope discussed the following schedule which identifies how other KIPDA programs will have a total of approximately $147,500.00 less indirect costs allocated to their programs if the requested action is approved.

**Impact to Other Programs or Indirect Cost of Loss of IPA Program**

<table>
<thead>
<tr>
<th></th>
<th>CED</th>
<th>Transp.</th>
<th>Social Services</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Indirect costs allocated to IPA in Jan 2021 budget. These would need to be picked up by other programs or indirect costs would need to be decreased. There would be definite impact on other programs or indirect costs.</td>
<td>$ 5,842</td>
<td>$21,789</td>
<td>$ 38,128</td>
<td>$ 65,759</td>
</tr>
<tr>
<td>Potential indirect costs that would be picked up by IPA if the program is continued with all staff transferred as KIPDA employees and general fund support. The amounts on this line are potential reductions in indirect costs in other programs.</td>
<td>7,260</td>
<td>27,081</td>
<td>47,387</td>
<td>81,728</td>
</tr>
</tbody>
</table>

**Impact on Programs or Indirect Costs**

|                  | $13,102 | $48,870 | $ 85,515 | $147,487 |

Above is based on information in the most recent budget (approved January 2021) adjusted to reflect transfer of temporary service company employees to KIPDA employees and the change in the indirect rate.

Does not include administrative costs related to existing staff budgeted in IPA that will need to be picked up by other programs in social services at a total cost of $47,465 for salary, fringe, and indirect.
Mayor Dieruf moved to approve the request. Deputy Judge Park seconded. Motion carried unanimously on a voice vote.

**FY 2022 LEGAL SERVICES**

Mr. Pope stated that KIPDA would like to continue using Wyatt, Tarrant, and Combs for its legal services at the rate of $190.00 per hour for a one-year extension of those services.

Judge Brent moved to approve the request. Mayor Dieruf seconded. Motion carried unanimously on a voice vote.

**MAY PERSONNEL REPORT**

Ms. Tyra-Cecil presented the May Personnel Report to the Board.

New Hires:
- Lindsey Burch has been hired as the Person-Centered Service Plan Specialist in the Division of Social Services effective May 26, 2021. Lindsey has a Bachelor’s Degree in Health Science from Spalding University and comes to KIPDA from UPS where she worked as a Healthcare Compliance Supervisor.

Resignations:
- Dane Hoskins resigned as a Transportation Planner I effective May 28, 2021.05/28/2021.

**Permanent Position Vacancy:**
- Service Advisor (part-time) – Division of Social Services
- A job description and salary information for the above positions can be found at www.kipda.org/Careers

**Staff Count:**
- 79 Full-time Permanent
- 5 Part-time Permanent
- 5 Full-time Temporary

Judge Pollock moved to approve the report. Mayor Black seconded. Motion carried unanimously on a voice vote.
INTERGOVERNMENTAL REVIEWS

A. Jefferson County, Kentucky, Little Hunting Creek Park Expansion
   (KIPDA File No. K13-2021)

   The applicant, City of Prospect, is requesting $110,000.00 from the National
   Park Service (NPS) and $110,000.00 from local funds to construct a
   playground and walking trails to connect three neighborhoods at Little
   Hunting Creek Park.

B. Jefferson County, Kentucky, Jefferson County Sheriff’s Office
   (KIPDA File No. K14-2021)

   The applicant, Jefferson County Sheriff’s Office, is requesting $154,600.00
   from the Federal Emergency Management Agency (FEMA) to install a
   security camera system to monitor the exterior entrances of the sheriff’s
   office.

C. Jefferson County, Kentucky, LMPD Firearms Training Center
   (KIPDA File No. K15-2021)

   The applicant, Louisville Metro Government, is requesting $656,468.48 from
   state funds to update and repair the phase 2 tactical training house.

D. Spencer County, Kentucky, Spencer County EMS Generator
   (KIPDA File No. K16-2021)

   The applicant, Spencer County, is requesting $16,350.00 from the Federal
   Emergency Management Agency (FEMA), $2,616.00 from state funds, and
   $2,834.00 from local funds to purchase and install a 12kW propane generator
   at the county ambulance garage at 66 Spears Drive.

E. Jefferson County, Kentucky, Jefferson Memorial Forest/Tom Wallace
   Recreation Area Improvements
   (KIPDA File No. K17-2021)

   The applicant, Louisville Parks and Recreation, is requesting $250,000.00
   from the National Park Service (NPS) and $250,000.00 from local funds to
   redevelop the existing Tom Wallace Recreation Area by updating the existing
   paths and trails in the park and improving the parking area.
F. **Henry County, Kentucky, Harry Hill LWCF Park Renovations Project**  
   (KIPDA File No. K18-2021)

The applicant, Henry County Fiscal Court, is requesting $25,259.09 from the National Park Service (NPS) and $25,259.09 from local funds to install a new ADA compliant ramp to access the baseball and softball fields, landscape land enclosed by the ramp, and provide new surface for Field 1 at the Harry Hill Park.

G. **Jefferson County, Kentucky, Roosevelt Senior Housing**  
   (KIPDA File No. K19-2021)

The applicant, New Directions Housing Corporation, is requesting $5,750,000.00 from Housing and Urban Development (HUD), $500,000.00 from local funds, and is providing $450,000.00 to construct a 3-story structure with 36 one-bedroom PRAC assisted units with one elevator.

Mayor Black moved to approve the above intergovernmental reviews. Mayor Dieruf seconded. Motion carried unanimously on a voice vote.

**EXECUTIVE DIRECTOR’S REPORT**

A. **TRAVEL:**

To Approve:

1. **KCJEIA-KMCA Joint Summer Conference**
   a. June 16 – 17, 2021
   b. Lexington, KY
   c. Registration – $295
   d. Per Diem - $36 per day w/documented receipts - $44
   e. Hotel - $164
   f. Travel – Car - $53
   g. One staff member(s) attending: Jarrett Haley
   h. **Total estimate - $556**
2. KWWOA Conference
   a. June 28 - 30, 2021
   b. Owensboro, KY
   c. Registration – $125
   d. Per Diem - $36 per day w/documented receipts - $90
   e. Hotel - $125
   f. Travel – Car - $107
   g. One staff member(s) attending: Justin Carter
   h. Total estimate - $600

Judge Brent moved to approve the above travel requests. Mayor Black seconded. Motion carried unanimously on a voice vote.

C. MEETINGS:

June KIPDA Board of Directors
June 24, 2021 – 2:00 p.m.
KIPDA Burke Room
11520 Commonwealth Drive
Louisville, KY 40299

D. OTHER:

Mr. Haley stated there was no other business to discuss.

ADJOURNMENT

Judge Brent moved that the meeting be adjourned. Mayor Black seconded. Motion carried unanimously on a voice vote.

[Signature]
Honorable David Voegtle
Oldham County Judge/Executive

Vice Chairman, KIPDA Board of Directors
Office – KIPDA Board of Directors

6/29/2021