

MINUTES

**KENTUCKIANA REGIONAL PLANNING & DEVELOPMENT AGENCY
(KIPDA)**

FEBRUARY BOARD OF DIRECTORS' MEETING

**MEETING CONDUCTED THROUGH ZOOM
AND STREAMED ON THE AGENCY'S YOUTUBE PAGE**

THURSDAY, FEBRUARY 25, 2021 – 2:00 P.M.

The 554th meeting of the Board of Directors of the Kentuckiana Regional Planning and Development Agency met at 2:00 p.m. on Thursday, February 25, 2021 via Zoom video conference. Members in attendance were:

Mr. Kevin Baity, Chairman, representing Honorable Ryan Ramsey, Town Board President, Clark County, Indiana

Honorable David Voegel, Vice Chairman, Oldham County Judge/Executive, Oldham County, Kentucky

Honorable Shawn Carruthers, President, Floyd County Commissioners, Floyd County, Indiana

Mr. Andy Crouch, representing Honorable Mike Moore, Mayor of Jeffersonville, Clark County, Indiana

Honorable Bernard Bowling, representing Honorable Rick Tonini, Mayor of St. Matthews, Jefferson County, Kentucky

Honorable Bill Dieruf, Mayor of Jeffersontown, Jefferson County, Kentucky

Honorable Byron Chapman, Mayor of Middletown, Jefferson County, Kentucky

Honorable Jerry Summers, Bullitt County Judge/Executive, Bullitt County, Kentucky

Honorable, Dan Ison, Shelby County Judge/Executive, Shelby County, Kentucky

Honorable Beverly Chester-Burton, Mayor of Shively, Jefferson County, Kentucky

Mr. Jeff O'Brien, representing Honorable Greg Fischer, Mayor of Louisville, Jefferson County, Kentucky

Mr. Keith Griffie, Bullitt County Fiscal Court, Bullitt County, Kentucky

Honorable Todd Pollock, Trimble County Judge/Executive, Trimble County, Kentucky

Honorable John Riley, Spencer County Judge/Executive, Spencer County, Kentucky

Honorable John Black, Mayor of LaGrange, Oldham County, Kentucky

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OTHERS IN ATTENDANCE

Mr. Jarrett Haley
Mr. Tom Pope
Ms. Kelly Tyra-Cecil
Ms. Rachael Miller
Ms. Jennifer Wahle
Ms. Danielle Story
Mr. Justin Carter
Ms. Hayden Kandul
Ms. Olivia Ranseen
Ms. Jenna Graham
Ms. Amanda Spencer
Mr. Adam Forseth
Ms. Elizabeth Farc
Mr. Randall Embry
Ms. Jessica Elkin
Ms. Lynne Evans
Ms. Holly Bagley
Ms. Dia Erpenbeck
Ms. Vesselina Romanov
Honorable Kay Parrish
Honorable Jon Park
Ms. Mitzi Wyrick
Ms. Victoria Eldridge

REPRESENTING

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Bullitt County
Shelby County
Wyatt, Tarrant, & Combs
DAIL

ROLL CALL

Executive Director Haley called roll and stated a quorum was present.

WELCOME

Chairman Baity welcomed and thanked everyone for attending the meeting.

MINUTES

Judge Ison moved to approve the minutes of the Board of Directors' meeting held January 28, 2021. Mayor Dieruf seconded. Motion carried unanimously on a voice vote.

JANUARY FINANCIAL STATEMENTS

Mr. Pope presented the January financial report. The budgets that were approved by the Board at the last meeting and a modification to be presented later in this meeting are included on this report. The primary proposed change is due to additional funds that were received for programs. The Agency is 58% through the fiscal year.

The first page of the report shows the Summary of Elements grouped by division, which shows that spending is well under the 58% budget level in each division. Some of the Social Services funding shows 100% as being expended, but the Department for Aging and Independent Living (DAIL) has asked the Agency to use its state funds and CARES funding before using other funds. There are more than ample funds to get through the end of the fiscal year.

The Agencywide Line Item Revenues and Expenditures portion of the report shows that there is nothing of concern regarding staying within budget. The last part of the report is the Balance Sheet, and it shows that the Agency is in a sound financial position.

Mayor Dieruf moved to approve the report. Judge Voegelé seconded. Motion carried unanimously on a voice vote.

REPORT FROM THE COMMISSIONER OF DAIL

Ms. Victoria Eldridge, Commissioner of the Department for Aging and Independent Living (DAIL), gave a report on current and ongoing activities. Keeping up with the latest updates and incoming information about the COVID-19 situation, including vaccines, has been the main goal for the past year. DAIL has allowed an incredible amount of flexibility in order to do what needs to be done to continue to service seniors and other individuals who receive services. DAIL's partnership with KIPDA has been phenomenal. As a state, Kentucky has far surpassed what has ever been done before. To date, 3.3 million meals have been serviced to senior citizens. In a normal year, about 2 million meals are served to senior citizens. Much of the additional funding for meals is due to the federal funds that have been received including some additional funding from the governor's office.

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KIPDA really stepped up to work to provide meals for the community during the COVID-19 pandemic. Statewide, innovative and creative ideas, such as using school buses to transport meals to children and to senior citizens, were conducted. New partnerships formed with local restaurants and area farmers to ensure enough meals could be provided to senior citizens. This creativity and innovation have been incredibly helpful in continuing meals services to seniors, and KIPDA continues to strive to push community partners forward to continue with the creativity and innovation moving forward.

The governor has been very open and honest in speaking about the need for increased racial equity in our communities, and what that should look like in regard to social service programs. There is also a focus on the need for racial equity in regard to COVID-19 vaccination outreach efforts. The Cabinet for Health and Family Services, of which DAIL is a part, has been doing a great deal of work to truly understand exactly what the difference between racial equity and racial equality mean. The Cabinet has been holding meetings and discussions on the matter, as well as working with partners around the state.

The Cabinet and DAIL are working closely with local health departments and the Kentucky Department of Public Health to ensure that individuals have equitable access to the COVID-19 vaccines. Transportation to and from an individual's home is a significant barrier, not only in Kentucky but across the country. Individuals who are homebound due to age, illness, or disability are most likely to need transportation. It is important to ensure these individuals get access to transportation so they can be independent and active citizens in their community.

DAIL will work to continue to provide information updates to the community as information is received regarding COVID-19 vaccination efforts. DAIL is also working with health departments and regional partners to implement an effort to provide vaccines at home to individuals in the community who are homebound and cannot access or partake in transportation services to get to a vaccination site. DAIL is also disseminating educational information so citizens can be as informed as possible.

TRANSPORTATION POLICY COMMITTEE

Ms. Spencer reported that the Transportation Policy Committee met on Thursday, February 25, 2021 at 12:30 p.m. via Zoom video conference. Mr. Greg Burrell, KIPDA's Community and Committee Engagement Specialist, gave a report of public engagement activities and results since the last meeting. This report included

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the Active Transportation Plan survey, which received over 500 responses and around 15 completed or planned presentations to area groups regarding the ongoing update to the Metropolitan Transportation Plan (MTP), Connecting Kentuckiana 2050.

Mr. Andy Rush guided a discussion regarding the annual update to the Regional Safety Performance Measure Baseline and Targets, which is a Federal Highway Administration requirement. A baseline was previously established for each safety metric for 2015 through 2019, and new targets for each were established for 2017 through 2021.

The Committee approved one cost increase in the dedicated fund program for the Preliminary Engineering phase of New Albany's Mount Tabor Road Phase 2 reconstruction project. The Committee also approved the Metropolitan Planning Organization's (MPO) proposed approach to the Kentucky Transportation Cabinet's (KYTC) current round of Strategic Highway Investment Formula for Tomorrow (SHIFT), the Cabinet's project prioritization mechanism. A total of 49 sponsorships have been allotted; sponsorship allows a project to be scored and considered for inclusion in the Cabinet's Recommended Six Year Highway Plan.

As in previous years, TPC projects will be recommended from the MTP based on performance impacts. These decisions will be made after KYTC's Highway District 5 firms up their 67 sponsorships, and the recommendations will be presented to TPC for action at the April meeting. Later in the summer, the Area Development Districts (ADDs) and MPOs will have an opportunity to see the preliminary scores and boost or add points to the highest priority projects in the area. The ADD also has 20 project sponsorships for Trimble, Henry, Shelby, and Spencer Counties and will act on those during the April TPC meeting as well.

Finally, administrative modification 13 to the FY 2020 – 2025 Transportation Improvement Plan (TIP) was shared as information only.

There will not be a Transportation Policy Committee meeting held in March. The next TPC meeting will be held on Thursday, April 22, 2021 at 12:30 p.m. via Zoom video conference.

Mayor Dieruf moved to approve the report. Judge Riley seconded. Motion carried unanimously on a voice vote.

ACTIVE TRANSPORTATION PLAN

Ms. Elizabeth Farc gave a presentation on KIPDA's Active Transportation Plan. According to the Centers for Disease Control and Prevention (CDC) active transportation is defined as any self-propelled, human-powered mode of transportation, such as walking or bicycling. KIPDA's Active Transportation Plan will focus on the human component of transportation.

In 2019, the KIPDA Transportation Technical Coordinating Committee (TTCC) discussed the idea of forming a Complete Streets working group policy for the Metropolitan Planning Organization (MPO). After a few meetings of the working group COVID-19 interrupted the progress, and in-person meetings were suspended. During the hiatus of those working group meetings, KIPDA staff recognized that the regional needs for bike and pedestrian infrastructure needed to be addressed because there had not been a bicycle or pedestrian regional plan for over ten years. There have been several local efforts to address bike and pedestrian planning but no overall, cohesive regional plan.

The most important considerations being addressed in the Active Transportation Plan are safety, connectivity, equity and environmental justice, land development context, leveraging date, public input, and creative funding utilization. So far, an inventory of bicycle and pedestrian facilities in the region. This inventory is used in the transportation planning process by indicating where facilities are located, as well as where there are facility gaps in the network. Staff have also completed a gap analysis. A review of current planning efforts in the MPO region has taken place, and the first meeting of the TTCC working group has been conducted. Also, a public survey has been started and preliminary results have been received.

The next step in the process, which will take place now through April, will involve looking at the data, which will include the information received in the public survey to determine the areas of highest need. Then, the priority corridors will be selected. From June through August, there will be a draft plan review, public review, and Transportation Policy Committee (TPC) final approval of the plan. The Complete Streets policy will be completed Fall 2021.

CDBG-CV UPDATE

Ms. Story stated that the governor recently announced some expanded Community Development Block Grant (CDBG) funding available for utility assistance relief in the region. The need is fairly substantial in the six-county region. Ms. Story and Mr. Carter have worked to tabulate the utility assistance relief need by contacting all of the utility companies in the Kentucky counties in the KIPDA region. This information will be incredibly useful in determining how to tackle this situation. Jefferson County is operating its own utility assistance relief, so it is not included in the graph below.

Total Utility Assistance Needed in the KIPDA Region*			
County	Water & Sewer	Energy	Total Utility Assistance Needed
Bullitt	\$ 671,345.91	\$ 1,408,205.02	\$ 2,079,550.93
Henry	\$ 82,442.09	\$ 391,490.61	\$ 473,932.70
Oldham	\$ 173,578.86	\$ 590,690.85	\$ 764,269.71
Shelby	\$ 137,828.06	\$ 736,125.86	\$ 873,953.92
Spencer	\$ 68,070.08	\$ 224,472.80	\$ 292,542.88
Trimble	\$ 37,812.64	\$ 160,091.00	\$ 197,903.64
Total in KIPDA Region	\$ 1,171,077.64	\$ 3,511,076.14	\$ 4,682,153.78

*Totals from utilities received on multiple dates; still waiting on a few utilities to further distill down their accounts by jurisdiction.

The submission deadline to apply for these funds is June 30, 2022. Households are eligible for up to \$250.00 per month for six consecutive months if they live in a city or county approved for funding; have been financially impacted by COVID-19; are struggling to pay water, sewer, electric, gas, or other heating and cooling bills; and have received notice for disconnect between January 21, 2020 and present day, and/or up to two months following.

RECREATIONAL TRAIL/LAND AND WATER CONSERVATION FUNDS

Ms. Story stated that the Recreational Trails Program (RTP) is funded by the Federal Highway Administration (FHWA). The program funds can be used to provide assistance for acquisition of easements, development and/or maintenance of recreational trails, and trailhead facilities for both motorized and non-motorized use. The Recreational Trails Program benefits communities and enhances quality of life. All trails that have received FHWA funding must remain open to the public and maintained in perpetuity.

Eligible applicants are city and county governments, state agencies, and federal agencies. Non-profit organizations must partner with a government entity. The 2021 RTP Application is open now and available to download. To apply, submit an application between February 1 through May 31, 2021. A submission must also be sent to the State Clearinghouse for the Intergovernmental Review Process or request an update on previous comments to be eligible for funding, as well as the State Historic Preservation Office (SHPO) and the U.S. Fish and Wildlife Service. The minimum grant request amount is \$25,000.00 and the maximum grant request amount is \$250,000.00. This is a federally funded, matching reimbursement grant program with a 20% match.

The Land and Water Conservation Fund (LWCF) provides federal grant funds to protect important natural areas, acquire land for outdoor recreation, and to develop or renovate public outdoor recreation facilities such as campgrounds, picnic areas, sports areas, playfields, swimming facilities, boating facilities, fishing facilities, trails, natural areas, and passive parks. Cities, counties, state agencies, and federal agencies are eligible to apply for funding. The minimum amount is \$25,000.00 and the maximum amount is \$250,000.00 with a matching reimbursement of 50%.

The 2021 LWCF Application is now open and available to download. To apply, submit an application between February 1 through May 31, 2021. A submission must also be sent to the State Clearinghouse for the Intergovernmental Review Process or request an update on previous comments to be eligible for funding. All recreational facilities that have received LWCF assistance must remain outdoor recreational areas for perpetuity. The land must be owned, or a long-term lease must be able to be obtained from a public agency. The public agency must agree in writing to keep the land recreational in perpetuity if the lease expires.

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DIVISION OF SOCIAL SERVICES BUSINESS

The Division of Social Services is requesting approval by the Board to authorize the Executive Director signing the following for fiscal year 2021.

Business Action for Consideration	Reason for Action		Action Requested by the Board
DAIL Title III Contract Modification– CRRSSA & FY20 Carryforward funds.	KIPDA is requesting the Board to ratify the Executive Director signing the DAIL (Department of Aging & Independent Living) contract for the MODIFIED Title III Contract to include the CRRSSA funds and FY 20 Carryforward funds for fiscal year 2021.		Ratify the Executive Director signing the Title III Modified Contract with the Department of Aging & Independent Living
Title III-B Supportive Services Mid-Year Subcontract Revisions - UPDATE	KIPDA DSS would like to request Board approval of UPDATED Mid-Year Revisions to the following provider contracts. These revisions are necessary due to CARES funds not requiring Match.		Approve the Title III-B Subcontract UPDATED Revisions as listed below:
Agency	Approved Jan 28, 2021	Increase	Total Federal/State Budget
Elderserve	\$77,007	\$274	\$77,281
Highlands	\$78,766	\$868	\$79,634
Tri-County CAA	\$145,374	\$1,304	\$146,678
KIPDA DSS is also requesting permission to assign the remaining unallocated CARES funds of \$47,131 to any of our existing Title III-B subcontractors <i>as needed</i> to compensate activities needed to complete the year.			

Judge Riley moved to approve the request to ratify the Executive Director to sign the Title III contract modification. Judge Pollock seconded. Motion carried unanimously on a voice vote.

Judge Riley moved to approve the request to approve the Title III-B subcontract updated revisions. Commissioner Carruthers seconded. Judge Pollock and Judge Voegelé abstained from the vote. Motion carried unanimously on a voice vote.

Judge Voegelé moved to approve the request to assign the remaining unallocated CARES funds as needed. Judge Riley seconded. Motion carried unanimously on a voice vote.

GENERAL UPDATE ON ACTIVITIES & SERVICES

Ms. Elkin reported that KIPDA's service providers are still doing a tremendous job out there to provide services, and KIPDA is working hard to support them in every way possible. KIPDA has been able to connect with the Kentucky Department for Public Health, the National Guard, and regional coordinators on various levels regarding COVID-19 vaccination updates and the latest information. There have also been ongoing conversations with providers as well.

KIPDA is keeping a strong focus on trying to get people transported to vaccination sites, identifying current clients that may be in need of transportation for vaccination, and will be conducting a great deal of public outreach in the near future. This will help KIPDA reach out to its current clients and also the general public to assist with registration and determination of eligibility for the vaccine. Recent discussions on a call with the Regional Response Coordination Center (RRCC) was very informative. KIPDA will continue to work through any issues that arise to assist community members.

The recent emergency winter weather did not stand in the way of providers getting meals to senior citizens. There were even some Saturday deliveries conducted to ensure meals were delivered to those in need. Providers are constantly working around issues and coming up with plans to continue to serve senior citizens. KIPDA is hopeful that senior centers will reopen within the next few months.

Homecare providers are still in great need of homecare aids to assist homebound clients. Many clients have been apprehensive to have homecare aids visit them in-home due to COVID-19. KIPDA is working to coordinate hesitant clients with aids who have been vaccinated, as well as working to get homebound clients transported to vaccination sites.

Also, the Kynect team has been working hard through open enrollment to assist individuals navigate the health insurance enrollment process. Most services have been running as usual, but these aforementioned items have been KIPDA's main focus areas.

LEGISLATION - KENTUCKY

Mayor Dieruf stated that the session in Frankfort is running 100% COVID safe. In order to speak to a legislator, an appointment must be made, and testimonies

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are being taken only one at a time to promote social distancing. There is no lobbying in person this year; it is only being conducted via text and email.

House Bill 561 by Representative Santoro is a transportation bill that equalizes the funding of the three-part system between the cities and counties, and it increases the tax on gasoline in the future. The biggest holdup on this bill is in the Senate, where there is a concern about how electric cars might decrease the revenue received from the gas tax in the future.

The Kentucky League of Cities (KLC) is watching 125 bills closely out of about 800 bills. Bills are being brought to the session differently this year than they have been in the past. Bills are first assigned to committees and may never get out of that committee unless they are pulled out upon committee request. Senate Bill 80 deals with the Kentucky Law Enforcement Council and decides the malfeasance and feausance of an officer and how an officer would be de-certified. This would ensure that any officer that is not a good officer can be eliminated. Senate Bill 4 deals with no-knock warrants and will probably move forward. This bill states that no-knock warrants cannot be used unless under very extreme conditions. Another bill of note is Senate Bill 82, which enables local governments to legislate enforcement action for dog and welfare safety. There is also a bill regarding the regulation of food trucks. There is a house bill and senate bill deals with underground utilities, and a bill that relates to the County Employees Retirement System (CERS), which Board members should oppose.

LEGISLATION - INDIANA

Mr. Baity reported that Tuesday was half-time for the session, so if a bill did not make it out of its sponsored house, it will not move to the other house across the aisle. Just over 1,100 bills have been filed, and thirty of those have already been passed by both chambers and are awaiting moving to the governor's desk.

At least three of the bills that are moving through the legislature in Kentucky have companion bills in Indiana. One is a bill that deals with performance standards and making sure that police officers are held to standard and can be evaluated. Another interesting bill relates to marijuana legislation, and there were four separate bills that were introduced on the topic. These bills will likely be reduced into one bill.

Other bills of note include wind and solar standards and permitting and school choice. There are some bills relating to firearms legislation as well. Some efforts have also been made by legislators to prevent the defunding of public safety. If a municipality or county has to implement a budget cut across the board, the bill would ensure that the public safety department budget, which includes, telecommunicators, police officers, EMS, fire, could not be reduced by a larger amount than other budget areas.

FY2021 BUDGET REVISION

Mr. Pope reported that last month a budget revision was presented and approved, but an update is needed for a couple of reasons. KIPDA has received \$396,000.00 in funds since the last Board meeting to go towards meals in the Division of Social Services. There were also a few other items that required small adjustments.

The first page of the report shows the latest budget based on information that KIPDA has to-date. It shows a break down of the budgeted expenses amongst the indirect costs and each of the divisions, Community and Economic Development (CED) Division, Transportation Division, and the Division of Social Services. The indirect costs are the costs that are not easily identifiable with a specific activity, and they are allocated amongst the various divisions and their programs based on salary and fringe benefit direct costs in each activity. There is \$25,000.00 of local funds that are allocated for things that are not allowable for federal programs, such as any funding that might be considered lobbying efforts.

The bottom of the first page shows the projected balances, which show significant balances remaining across the divisions. In the CED Division budget, much of this balance will be needed for activities that will continue beyond June 30, 2021. Within the Transportation Division budget, some positions were held open and not filled, and this explains part of the surplus in that division's budget. The biggest part of the surplus in Transportation is \$1,158,000.00 in the Every Commute Counts program due to the reduction of activities in the program. Some of that money can be carried over into next year. Within the Division of Social Services budget, the largest part of the surplus relates to the In-person Assister program. Many of the activities in that program were curtailed due to COVID-19.

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There was also an increase in funding for the program in the amount of \$645,000.00, which is not likely to be utilized this year.

The next pages of the report show the proposed budget compared to the ending budget last year, and the change in budgets. The report includes pages which show the programs, projects, and activities that make up the budgets of Transportation and CED. There are also several pages in the report for the Division of Social Services because there are so many activities in that division, and they have to be tracked by funding source. Each month when the financial report is given, the division budgets are compared to the year-to-date spending.

The first page of the report shows \$16,800,000.00 worth of program related activities within Social Services which include all the contracts for services within the division. These are constantly changing as more funds are received from the state and provide services to clients. This includes money that KIPDA receives from the Kentucky Department of Aging and Independent Living (DAIL) for services in the amount of \$8,300,000.00 and \$8,500,000.00 for the CDO/PDS Medicaid program.

Mayor Chester-Burton moved to approve the request. Councilman Bowling seconded. Motion carried unanimously on a voice vote.

FEBRUARY PERSONNEL REPORT

Ms. Tyra-Cecil presented the February Personnel Report to the Board.

New Hires:

- Donna Wade has been hired as full-time Support Staff in the Division of Social Services effective February 8, 2021. Ms. Wade has been working in this role as a temporary since October 26, 2020.

Resignations:

- Tabitha Kielian, a part-time Service Advisor in the Division of Social Services resigned effective February 1, 2021.

Permanent Position Vacancy:

- Kentucky Caregiver Program Coordinator (full-time) – Division of Social Services.

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- A job description and salary information for the above position can be found at www.kipda.org/Careers

Staff Count:

- 81 Full-time Permanent
- 3 Part-time Permanent
- 6 Full-time Temporary

Councilman Bowling moved to approve the report. Judge Riley seconded. Motion carried unanimously on a voice vote.

INTERGOVERNMENTAL REVIEWS

A. Shelby County, Kentucky, SPEAR – State Planning and Environmental Assessment Report **(KIPDA File No. K7-2021)**

The applicant, City of Shelbyville, is requesting \$33,876,000.00 from local funds complete a state planning and environmental assessment report prior to beginning work on projects as outlined in the Shelbyville Regional Facilities Plan, Shelbyville Municipal Water & Sewer Commission.

Judge Voegele moved to approve the above intergovernmental reviews. Judge Pollock seconded. Motion carried unanimously on a voice vote.

EXECUTIVE DIRECTOR'S REPORT

Mr. Haley stated the Department for Local Government (DLG) is requesting that cities and counties submit their final reimbursement for any outstanding balance for CARES funding. Anyone with any questions or needing assistance can reach out to KIPDA.

Next month, the Regional Transportation Council (RTC) and the Transportation Policy Committee (TPC) meetings have been cancelled. The KIPDA Board of Directors will meet on Thursday, March 25, 2021 at 2:00 p.m. via Zoom video conference. The guest speaker at the meeting will be Kentuckiana Works Deputy Director Cindy Read.

OTHER BUSINESS

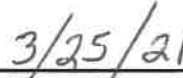
Mr. Haley stated there was no other business to discuss.

ADJOURNMENT

Mr. Baity moved that the meeting be adjourned. Judge Ison seconded. Motion carried unanimously on a voice vote.



Mr. Kevin Baity
Clarksville Town Manager



Date

Chairman, KIPDA Board of Directors
Office – KIPDA Board of Directors