

MINUTES

**KENTUCKIANA REGIONAL PLANNING & DEVELOPMENT AGENCY
(KIPDA)**

AUGUST BOARD OF DIRECTORS' MEETING

**MEETING CONDUCTED THROUGH ZOOM
AND STREAMED ON THE AGENCY'S YOUTUBE PAGE**

THURSDAY, AUGUST 27, 2020 – 2:00 P.M.

The 549th meeting of the Board of Directors of the Kentuckiana Regional Planning and Development Agency met at 2:00 p.m. on Thursday, August 27, 2020 via Zoom video conference. Members in attendance were:

Honorable Byron Chapman, Chairman, Mayor of Middletown, Jefferson County, Kentucky

Honorable David Voegele, Secretary/Treasurer, Oldham County Judge/Executive, Oldham County, Kentucky

Honorable Dan Ison, Shelby County Judge/Executive, Shelby County, Kentucky

Honorable Beverly Chester-Burton, Mayor of Shively, Jefferson County, Kentucky

Honorable Rick Tonini, Mayor of St. Matthews, Jefferson County, Kentucky

Honorable Bill Dieruf, Mayor of Jeffersontown, Jefferson County, Kentucky

Mr. Jeff O'Brien, representing Honorable Greg Fischer, Mayor of Louisville, Jefferson County, Kentucky

Mr. Kevin Baity, representing Honorable Ryan Ramsey, Town Board President, Clark County, Indiana

Honorable David Eaton, Mayor of Shelbyville, Shelby County, Kentucky

Honorable Jack Coffman, President, Clark County Commissioners, Clark County, Indiana

Mr. Andy Crouch, representing Honorable Mike Moore, Mayor of Jeffersonville, Clark County, Indiana

Honorable Jim Travis, District 3 Magistrate, Spencer County, Kentucky

Mr. Keith Griffiee, Bullitt County Fiscal Court, Bullitt County, Kentucky

Honorable Jerry Summers, Bullitt County Judge/Executive, Bullitt County, Kentucky

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Honorable Todd Pollock, Trimble County Judge/Executive, Trimble County, Kentucky

Honorable John Black, Mayor of LaGrange, Oldham County, Kentucky

Honorable David Eaton, Mayor of Shelbyville, Shelby County, Kentucky

OTHERS IN ATTENDANCE

REPRESENTING

Mr. Jarrett Haley	KIPDA
Mr. Tom Pope	KIPDA
Ms. Rachael Miller	KIPDA
Mr. Paul Sangalli	KIPDA
Ms. Jennifer Wahle	KIPDA
Ms. Danielle Story	KIPDA
Mr. Justin Carter	KIPDA
Ms. Olivia Ranseen	KIPDA
Ms. Hayden Kandul	KIPDA
Ms. Amanda Spencer	KIPDA
Mr. Adam Forseth	KIPDA
Ms. Jessica Elkin	KIPDA
Ms. Lynne Evans	KIPDA
Ms. Jennifer Craig	KIPDA
Ms. Theresa Miller	KIPDA
Ms. Julie Cassin	KIPDA
Ms. Mitzi Wyrick	Wyatt, Tarrant, & Combs
Councilman Bernard Bowling	St. Matthews, Kentucky
Mr. Robert Augustine	Senator Rand Paul
Mr. Jason Siwula	KYTC

ROLL CALL

Executive Director Haley called roll and stated a quorum was present.

WELCOME

Chairman Chapman welcomed and thanked everyone for attending the meeting.

MINUTES

Mr. Baity moved to approve the minutes of the Board of Directors' meeting held July 23, 2020. Mayor Chester-Burton seconded. Motion carried unanimously on a voice vote.

JULY FINANCIAL STATEMENTS

Mr. Pope presented the July financial report. The fiscal year 2021 budget that is on the summary of elements is the Board approved budget which is a continuation of the fiscal year 2020 with an addition of \$66,500.00 of revenue for the PCHP program.. Until the agency receives the final revenue figures it does not make sense to change anything. The first page of the report shows the summary of elements with the 2020 budget information for each of the work elements to give a general idea of where the agency stands. There is nothing jumping out that appears to be a problem right now.

The agency-wide line item revenues and expenditures does not show any indication that there will be any problems. The final part of the report is the balance sheet which shows that the agency is in a sound financial position.

Mayor Eaton moved to approve the report. Judge Voegelé seconded. Motion carried unanimously on a voice vote.

KENTUCKY HIGHWAY SAFETY INITIATIVES

Mr. Jason Siwula, Director of Safety at the Kentucky Transportation Cabinet, gave a presentation on highway safety initiatives. Highway safety is not about numbers and statistics; highway safety is about people and preventing crashes, particularly those that result in serious injury or death.

Safe KY is the Kentucky Strategic Highway Safety Plan for 2020 through 2024 that was approved a little earlier this calendar year. There is a good deal of talk about plans, but the best plan in the world does not go anywhere or get anything done unless it is actionable. So, Safe KY was developed with not only the intention of the state highway safety office and the transportation cabinet to be able to use it, but also for it to be able to be used in local communities.

There is a bold goal for this five-year plan to prevent enough serious crashes that state-wide there will be fewer than 500 highway deaths per year. For reference,

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last year there were 732 people lost on the roadways across the Commonwealth to traffic crashes, and that includes bicyclists, pedestrians, etc. and the transportation cabinet is working with local health officials on prevention messages. There is a serious focus on prevention in the safety plan, and there are six emphasis areas: roadway departure, aggressive driving, distracted driving, occupant participation, vulnerable road users, impaired driving, and no emphasis areas involved.

Kentucky is a very diverse place and different communities have different needs to focus on for crash prevention. The transportation cabinet is aiming to partner with local communities to address specific needs to make improvements. Two potential opportunity areas in the KIPDA region are vulnerable road users and occupant protection. Vulnerable road users are all non-motorized roadway users, such as pedestrians, bicyclists, in addition to motorcyclists, moped riders, and electric scooter riders. These roadway users are all at a significantly heightened risk of severe injury or death in the event of a collision with a motor vehicle.

Occupant protection is the second potential opportunity area in the KIPDA region. Occupant protection includes the use of any protective device, such as a seat belt, child safety seat, or booster seat, which prevents death or injury in motor vehicle crashes. In 2018, about 10% of Kentucky drivers were not wearing a seatbelt while operating their vehicle and approximately 53% of vehicle occupants killed on Kentucky roadways were not wearing a seat belt.

The KY Transportation Cabinet has been working with local law enforcement to film commercials about safe driving in several counties around the state. The transportation cabinet highly recommends that local communities develop an action plan to reduce deaths and injuries on roadways, coordinate with state and local agencies to implement the plan, track the progress, and revise the plan as needed.

REGIONAL WATER MANAGEMENT UPDATE

Mr. Carter reported that the most recent Regional Water Management Council meeting was held via Zoom last month and the council members are preparing for the state revolving fund (SRF) loan round of projects. All the fiscal year 2021 KIPDA county water management council meetings have now been scheduled for the later part of next month. During these meetings, water and wastewater projects will be prioritized and ranked in order of their need and funding eligibility.

The county rankings will then be used to create the KIPDA regional water and wastewater rankings which will be approved at the next Regional Water

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Management Council meeting conducted via Zoom on Tuesday, October 13, 2020. These regional rankings will be used to illustrate the water and wastewater needs in each county in the KIPDA region. Applications for state revolving fund loan funding will then be completed for the fiscal year 2022 project cycle.

The state revolving fund loan program is a low interest loan program for drinking water, wastewater, storm water, or non-point source infrastructure projects. Some examples of these types of projects include water and sewer line replacements and/or extensions, pump station rehabilitation, new water storage tanks, etc. The SRF loan terms consist of 20- to 30-year terms with competitive interest rates. Interest rates for these loans are not yet set for the fiscal year 2022 cycle, but the current rates range from 0.5% to 3.0%.

Any water system interested in receiving funding from the SRF loan program through the Kentucky Infrastructure Authority (KIA) should contact Mr. Carter, as he is the regional water management coordinator for the KIPDA region, as soon as possible so he can begin providing assistance with preparation of an electronic project profile for any necessary projects. The KIA's Water Resource Information System (WRIS) portal is the database used to complete this process. Information is then used by KIA and the Kentucky Division of Water (KDOW) to score and rank projects based on a published set of criteria. All systems intending to submit projects for SRF funding in the upcoming cycle must send their project information to Mr. Carter by Friday, October 9, 2020.

After the October Regional Water Management Council meeting, the call for projects closes and the Division of Water will then begin scoring submitted projects for consideration to begin to prepare their project priority list. This list will be released in May of next year and is a part of their Intended Use Plan (IUP). The projects will be funded and ranked in their established priority order. Mr. Carter and the KIPDA Community and Economic Development staff are available to assist systems with applications for these low interest loans for community water and wastewater infrastructure needs.

2020 CENSUS UPDATE

Ms. Kandul thanked all the KIPDA region counties and their Census Complete Count Committees for helping with citizen responsiveness to the census. Currently, the state of Kentucky is ranked 20th in the nation for census responses with a state average response rate of 66.8%. The KIPDA region as a whole is doing even better with an average response rate of 74.2% and all the KIPDA region

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counties have response rates above the national average and have all surpassed the 2010 census response rates.

The most recent census reporting data for the KIPDA region counties in Kentucky is as follows:

- Oldham County is at 82.4%
- Spencer County is at 79.1%
- Bullitt County is at 77.8%
- Shelby County is at 74.5%
- Henry County is at 70.7%
- Jefferson County is at 70.5%
- Trimble County is 65.8%

Congratulations to Oldham and Spencer Counties which have been in the top 40 for response rates in the nation. Oldham County is currently 7th in the nation! Nationally, to date the Census Bureau is reporting that 76.5% of housing units have been accounted for and are continuing to send field workers out to households that have yet to respond. Census numbers show that 12.1% of responses are obtained through in-person counting and 64.4% of responses are obtained online or over the phone.

COMMUNITY AND ECONOMIC DEVELOPMENT FY 2021 MOA

Ms. Story requested that the Board ratify the Executive Director, Mr. Haley, to sign a Memorandum of Agreement (MOA) with the Department for Local Government (DLG). This MOA is specifically for the DLG to administer funds that the area development districts, including KIPDA, were awarded through the Economic Development Administration (EDA) that were made available through the CARES Act. This funding is in the amount of \$392,000.00 for two years and is for the purpose of providing COVID-19 pandemic economic response assistance, which includes resiliency planning efforts along with hiring a coordinator that will assist all the cities and counties in the KIPDA region with needs assessment, guidance, planning, and connections to various financial resources and grants that have been made available due to the pandemic.

Mayor Dieruf moved to approve the request. Mayor Chester-Burton seconded. Motion carried unanimously on a voice vote.

DIVISION OF SOCIAL SERVICES ACTIVITIES

Ms. Elkin reported that the Division of Social Services staff is still working at 50% or less capacity in the office and is doing very well providing assistance and support to the community.

The Aging and Disability Resource Center (ARDC) that takes all the incoming calls has seen a decrease in calls. This is believed to be contributable to the great work the community is doing out there to get people connected to resources and having their needs met. New challenges are addressed as they arise, and open discussions are happening to deal with any issues.

The Medicaid Waiver and the Home Care services programs are holding steady with no increase or decrease reported. There has been a return of clients requesting in-home services, and about half of the clients in the Home Care program that were on hold in June are now receiving assistance again. The division is working closely with the in-home assistance providers to ensure clients are safe.

The Assister program, which includes the Kentucky Health Benefit Exchange (KHBE) and the In-Person Assister (IPA) program, have been working very hard. The state never hesitates to add just one more thing to their workload. Assisters have been working diligently to reach out and make sure people in the community are having their needs met. In July, the Assisters received over 1,100 phone calls and processed several hundred applications. Soon, they will be working even more with Medicaid and Medicare open enrollment periods later this year.

The managed care organizations will undergo changes in this upcoming calendar year. Molina Healthcare will purchase and acquire the Passport Health Plan. This is great news because it will provide more consistency and continuation of services for clients in the Medicaid program.

The Title III-C meals nutrition program provided over 1.5 million meals to clients throughout the state of Kentucky as of last week. Overall, the number of meals provided continues to rise. There was a slight decrease at the end of July through the beginning of August, but that decrease has since been regained and the meals program now shows an increase. More funding for the meals nutrition program should be received to further assist with meeting the needs of people in the community.

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The Title III-B services are supportive services that include senior centers. The senior centers have not yet been allowed to reopen and a conversation about reopening them was put on the backburner when COVID-19 cases increased. The Division of Social Services is desperately trying to find ways and work with providers to provide services to those individuals who have now been stuck in their homes for five or six months to get education advocacy counseling services to them in a virtual environment. Many individuals do not have access to a device that can be used for online meeting sessions.

Caregiver services are still being done over the phone and virtually and reassurance calls are still occurring. There has been a slight increase in transportation services with about 700 total trips last month, so people are returning to in-person visits to doctors, counselors, and other healthcare services. Long-term care ombudsman continues to be a challenge. The ability to counsel and advocate for individuals who are in nursing facilities has been greatly reduced due to the threat of spreading COVID-19.

Next month, the Board will hear presentations with information about open enrollment services and the State Health Insurance Assistance Program (SHIP). Clients will receive information via mail about the open enrollment periods for various health insurance services.

AUGUST PERSONNEL REPORT

Mr. Haley presented the August Personnel Report to the Board.

New Hires:

- November Taylor has been hired as a Service Advisor in the Division of Social Services effective August 10, 2020. November has a Bachelor's Degree in Social Work from Eastern Michigan University. November comes to KIPDA from Ohio Valley Educational Cooperative where she worked as a Community Child Care Specialist.

Permanent Vacancies:

- Service Advisor (part-time) – Division of Social Services
- Participant Directed Services (PDS) Accounting Supervisor – Division of Finance
- Job description and salary information for the above positions can be found at www.kipda.org/Careers

Staff Count:

- 81 Full-time Permanent
- 3 Part-time Permanent
- 6 Full-time Temporary

Judge Ison moved to approve the report. Mayor Dieruf seconded. Motion carried unanimously on a voice vote.

AUDIT SERVICES CONTRACT

Mr. Pope stated that MCM, the firm that has been providing audit services for KIPDA for several years, gave a bid for fiscal year 2020 with an increase in fees up to \$33,450.00. The Board felt that with a potential increase of that amount bids from other audit services companies should be sought. KIPDA published a Request for Proposal (RFP) for audit services for up to three years in local newspapers and requested audit service firm suggestions from Board members and other area development districts in Kentucky. This resulted in the receipt of three proposals from firms: MCM CPAs & Advisors, Strothman and Company, and Carr, Riggs & Ingram.

The evaluation criteria included experience completing similar types of jobs, firm size, personnel, cost, etc. Strothman and Company submitted the lowest proposal cost in the amount of \$30,200.00; MCM was at \$33,450.00; and Carr, Riggs & Ingram was at \$47,000.00 plus out-of-pocket expenses up to \$2,500.00 a year. The Strothman proposal would increase to \$32,200.00 over three years and the other two firms would hold their prices steady for all three years.

Mr. Pope requested Board approval to use MCM CPA's & Advisors for the Agency's audit services for the next three years.

Judge Voegle moved to approve the request. Mayor Eaton seconded. Motion carried unanimously on a voice vote.

FIDELITY BOND INSURANCE

Mr. Pope stated that the Agency's bond insurance had been covered through the Kentucky Association of Counties (KACo) in years past until they decided they did not want to include it. KACo recommended that KIPDA work with Roeding Insurance Group, and KIPDA has used Roeding for the past few years. The fidelity bond insurance is for \$4 million with a deductible of \$150,000 which is covered

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under the Agency's basic KACo policy. For the last four years, the cost of the fidelity insurance through Roeding was \$5,242.00 per year. This year the cost increased to \$5,766.00 because there have been some increases across the board in the industry.

KIPDA feels this price is reasonable and requests Board approval to renew the Agency's fidelity bond insurance policy with Roeding Insurance Group.

Judge Pollock moved to approve the request. Mayor Black seconded. Motion carried unanimously on a voice vote.

INTERGOVERNMENTAL REVIEWS

A. Jefferson County, Kentucky, Thorntons 2020 HBIIP (KIPDA File No. K18-2020)

The applicant, Thorntons, LLC, is requesting \$1,850,000.00 from the U.S. Department of Agriculture (USDA) and \$1,850,000.00 in state funds to upgrade all above ground fuel systems to ensure compatibility with ethanol to ensure ethanol blended fuels are being dispensed to guests safely. Existing compatible tanks will be used for ethanol storage and new ethanol compatible dispensers will be installed where ethanol upgrades are made.

B. Shelby County, Kentucky, New Shelbyville Wastewater Treatment Plant (KIPDA File No. K19-2020)

The applicant, Shelbyville Municipal Water and Wastewater Commission, is requesting \$3,000,000.00 from the Economic Development Administration (EDA) and is providing \$23,000,000.00 to construct a new wastewater treatment plant in the western growth area of Shelbyville's sewer service area. This project will eliminate 3 sewage pumping stations.

Mayor Chester-Burton moved to approve the above intergovernmental reviews. Judge Pollock seconded. Motion carried unanimously on a voice vote.

EXECUTIVE DIRECTOR'S REPORT

Mr. Haley reminded the Board that in June he requested authorization to sign the multi-assister contract, but KIPDA has some reservations based on the cap on the indirect rate that the Agency would be able to charge. Discussions about the contract will continue.

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The Rural Transportation Council (RTC) will not meet again until November, but Mr. Randall Embry will be meeting with the RTC counties individually to discuss transportation projects. The Transportation Policy Committee (TPC) will meet on September 24, 2020 at 12:30 p.m. via Zoom and the Board of Directors' meeting will follow at 2:00 p.m. also via Zoom.

OTHER BUSINESS

Mr. Haley stated there was no other business to discuss.

ADJOURNMENT

Judge Ison moved that the meeting be adjourned. Judge Summers seconded. Motion carried unanimously on a voice vote.



Mr. Kevin Baity
Clarksville Town Manager

Date 9/24/20

Vice Chairman, KIPDA Board of Directors
Office – KIPDA Board of Directors