



MEMORANDUM

TO: Transportation Policy Committee

FROM: Amanda R. Spencer
Director of Transportation

Kentucky
Member
Counties#

DATE: August 5, 2020

Bullitt

SUBJECT: MPO Meeting Procedures during COVID Pandemic

Henry

KIPDA staff developed a temporary revision to the KIPDA meeting procedures for the Transportation Policy Committee and Transportation Technical Coordinating Committee during, at a minimum, the time frame associated with the State of Emergency declared by the Governors of Kentucky or Indiana. Procedures were originally put into place in April 2020 and have been revised, as needed, to continue to improve accessibility for the public and reliability of the tools used. KIPDA staff is currently working to update the MPO Participation Plan. The current procedures are as follows:

Jefferson

Oldham

Shelby

Spencer

**Louisville/Jefferson County, KY-IN Metropolitan Planning Organization (MPO)
Committee Meeting Procedures during COVID-19 Pandemic**

Trimble

Following current guidance from Kentucky and Indiana in response to the COVID-19 situation, the following temporary meeting procedures will be followed by the Louisville/Jefferson County, KY-IN MPO. These temporary procedures will continue to be revisited, as needed.

Indiana
Member
Counties#

- Committee Meetings will be held via video conference using Zoom Webinar.
 - TPC members will participate via Zoom Webinar as “participants”. Each committee member will receive an email with a unique link to each meeting.
 - The public will participate via Zoom Webinar as “attendees”. A link for public access will be posted on KIPDA’s website in advance of each meeting.
- Committee Meetings will only be held via Zoom Webinar (TTCC on the second Wednesday of the month and TPC on the fourth Thursday of the month) when there are action items to address.
- Meeting materials will be posted on KIPDA’s website in advance and members of the public will be encouraged to send any comments in advance of the meeting via email. Members of the public will also be given the opportunity to enter comments via Zoom Webinar and those comments will be read as part of an agenda item during the committee meetings.
- KIPDA staff also intends to stream each meeting live on KIPDA’s YouTube channel.
- A recording of the video conference meeting will be posted on KIPDA’s YouTube channel as is standard practice.

Clark

Floyd#

Equal
Opportunity
Employer

11520 Commonwealth Drive
Louisville, KY 40299
502-266-6084
Fax: 502-266-5047
KY TDD 1-800-648-6056
www.kipda.org

