

MINUTES

**KENTUCKIANA REGIONAL PLANNING & DEVELOPMENT AGENCY
(KIPDA)**

JUNE BOARD OF DIRECTORS' MEETING

**MEETING CONDUCTED THROUGH ZOOM
AND STREAMED ON THE AGENCY'S YOUTUBE PAGE**

THURSDAY, JUNE 25, 2020 – 2:00 P.M.

The 547th meeting of the Board of Directors of the Kentuckiana Regional Planning and Development Agency met at 2:00 p.m. on Thursday, June 25, 2020 via Zoom video conference. Members in attendance were:

Honorable Byron Chapman, Chairman, Mayor of Middletown, Jefferson County, Kentucky

Honorable Dan Ison, Shelby County Judge/Executive, Shelby County, Kentucky

Honorable Jim Travis, Magistrate, Spencer County, Kentucky

Honorable Beverly Chester Burton, Mayor of Shively, Jefferson County, Kentucky

Honorable Rick Tonini, Mayor of St. Matthews, Jefferson County, Kentucky

Honorable Bernard Bowling, City Council of St. Matthews, Jefferson County, Kentucky

Mr. Matt Meunier, representing Honorable Bill Dieruf, Mayor of Jeffersontown, Jefferson County, Kentucky

Mr. Jeff O'Brien, representing Honorable Greg Fischer, Mayor of Louisville, Jefferson County, Kentucky

Mr. Kevin Baity, representing Honorable Ryan Ramsey, Town Board President, Clark County, Indiana

Honorable David Eaton, Mayor of Shelbyville, Shelby County, Kentucky

Honorable Shawn Carruthers, President, Floyd County Commissioners, Floyd County, Indiana

Mr. Andy Crouch, representing Honorable Mike Moore, Mayor of Jeffersonville, Clark County, Indiana

Mr. Keith Griffiee, Bullitt County Fiscal Court, Bullitt County, Kentucky

Honorable Treva Hodges, Mayor of Charlestown, Clark County, Indiana

Honorable Todd Pollock, County Judge/Executive, Trimble County, Kentucky

Honorable John Black, Mayor of LaGrange, Oldham County, Kentucky

OTHERS IN ATTENDANCE

Mr. Jarrett Haley
Mr. Tom Pope
Ms. Rachael Miller
Ms. Kelly Tyra Cecil
Ms. Danielle Story
Mr. Justin Carter
Ms. Olivia Ranseen
Ms. Hayden Kandul
Ms. Amanda Spencer
Ms. Jessica Elkin
Ms. Lynne Evans
Ms. Jennifer Wahle
Mr. Robert Augustine
Ms. Mitzi Wyrick

REPRESENTING

KIPDA
KIPDA
KIPDA
KIPDA
KIPDA
KIPDA
KIPDA
KIPDA
KIPDA
KIPDA
KIPDA
KIPDA
KIPDA
Senator Rand Paul
Wyatt, Tarrant, & Combs

ROLL CALL

Executive Director Haley called roll and stated a quorum was present.

WELCOME

Chairman Chapman welcomed and thanked everyone for attending the meeting.

MINUTES

Mayor Black moved to approve the minutes of the Board of Directors' meeting held May 28, 2020. Mr. Meunier seconded. Motion carried unanimously on a voice vote.

MAY FINANCIAL STATEMENTS

Mr. Pope presented the May financial report. The agency is 91.67% through the fiscal year. The first page of the report shows the summary of program elements grouped by division. As you can see, the agency is within the allotted budgets and does not anticipate any problems. Following the summary of program elements is the agency-wide line item revenues and expenditures. That report shows

that the agency is in good shape there. The final report is the balance sheet, and it shows the agency is in a sound financial position.

Mayor Chester Burton moved to approve the report. Judge Ison seconded. Motion carried unanimously on a voice vote.

STREETLIGHT UPDATE

Ms. Spencer provided an update on the Division of Transportation's purchase and use of StreetLight data. This company gathers information from smart phones and navigation devices (aggregated for security), then pairs it with parcel information and a digital roadway network to provide powerful information about traffic patterns. Ms. Spencer provided a summary of travel pattern changes derived from Streetlight data as well as crash trends during the COVID-19 pandemic, including the following:

- Traffic levels in the 9-county region bottomed out in early April at 61% of the baseline early March levels.
- In early May traffic was at 68% of the baseline.
- Traffic levels reduced most in Jefferson County and least in the 4 rural counties (Trimble, Henry, Spencer, and Shelby).
- Crashes in the 9-County KIPDA Region have decreased from 112 per day pre-COVID to 42 per day post-COVID; a 62% reduction in crashes per day.
- Overall, crash rates are down 71% in Jefferson County, down 41% in the suburban MPO Counties, and down 34% in the rural ADD Counties.
- Fatalities have decreased by 15%; injuries per day have decreased by 34%.

Ms. Spencer encouraged Board members to let staff know if they have questions they would like to be explored using Streetlight data.

TRANSPORTATION DIVISION CONTRACTS

Ms. Spencer requested approval for a contract for KIPDA to provide \$100,000.00 in federal Metropolitan Planning Organization (MPO) funding to Oldham County for a study of the KY-329 bypass, which connects KY-146 with I-71 in Crestwood. Oldham County will partner with the Kentucky Transportation Cabinet (KYTC), Crestwood, and KIPDA to explore access management improvements that emphasize safety in operations. This study will take about 12 months to complete once it is underway.

Mayor Chester Burton moved to approve the contract. Judge Pollock seconded. Motion carried unanimously on a voice vote.

Ms. Spencer requested ratification for a contract with KYTC for the Fiscal Year 2021 Regional Transportation Agreement to be executed before the beginning of the new fiscal year. This is for the traditional annual transportation planning services in the non-Metropolitan Planning Organization counties- Trimble, Henry, Shelby, and Spencer Counties. KYTC will provide \$79,657.00 which will be matched by KIPDA funds in the amount of \$8,851.00.

Councilman Bowling moved to approve the contract. Mr. Meunier seconded. Motion carried unanimously on a voice vote.

Ms. Spencer requested approval for a contract with KYTC to continue to update and maintain roadway centerline information for the region, excluding Jefferson County, which KYTC handles themselves. KYTC will provide \$21,800.00 for KIPDA to use to provide these services.

Councilman Bowling moved to approve the contract. Mayor Black seconded. Motion carried unanimously on a voice vote.

Ms. Spencer requested approval for an extension of the contract with the FieldTrip Marketing firm for services related to the Every Commute Counts rideshare program including maintain the Every Commute Counts website, designing advertising and mailings, and conducting social media campaigns to continue to grow the rideshare program. The contract will allow for up to \$175,000.00 in services per year.

Mr. O'Brien moved to approve the contract. Judge Pollock seconded. Motion carried unanimously on a voice vote.

DIVISION OF SOCIAL SERVICES FY 2021 BUSINESS

The Division of Social Services is requesting approval by the Board to authorize the Executive Director signing the following for fiscal year 2021.

Business Action	Reason for Action	Action Requested
DAIL Title III Contract	KIPDA is requesting the Board to ratify the Executive Director signing the DAIL (Department of Aging & Independent Living) contract for the	Ratify the Executive Director signing

	<p>Title III program in the KIPDA region for fiscal year 2021.</p> <p>The Title III Programs include Supportive Services, Congregate Meals, Home Delivered Meals, Health Promotion Services, Family Caregiver Services, and Ombudsman Services to eligible persons in the KIPDA Region.</p>	<p>the Title III contract with the Department of Aging & Independent Living</p>
<p>DAIL Title VII Contract</p>	<p>KIPDA is requesting the Board to ratify the Executive Director signing the DAIL (Department of Aging & Independent Living) contract for the Title VII program in the KIPDA region for fiscal year 2021.</p> <p>The Title VII programs include Elder Abuse Prevention and Ombudsman services to those individuals in long term care facilities.</p>	<p>Ratify the Executive Director signing the Title VII contract with the Department of Aging & Independent Living</p>
<p>KHBE (Kentucky Health Benefits Exchange) Contract</p>	<p>KIPDA is requesting the Board to authorize the Executive Director signing the CHFS (Cabinet for Health and Family Services) contract for the KHBE program in the KIPDA region for fiscal year 2021. <i>(Signing with concerns: Cap on indirect rate-KIPDA will be working with other KHBE Contract entities and KHBE to discuss these concerns over the coming months. Board will receive updates on movement and progress.)</i></p> <p>The KHBE program helps consumers enroll for benefits on the Healthcare Exchange.</p>	<p>Authorize the Executive Director signing the KHBE contract with the Cabinet for Health and Family Services</p>
<p>DAIL FAST (Functional Assessment Service Team) Contract</p>	<p>KIPDA is requesting the Board to ratify the Executive Director signing the DAIL (Department of Aging & Independent Living) contract for the FAST program in the KIPDA region for fiscal years 2021-2022.</p>	<p>Ratify the Executive Director signing the FAST FY 21-22 contract with the Department</p>

	<p>The FAST program will support development of the FAST team concept, training, and recruitment to support disaster operations by developing an assessment system for use during an emergency or disaster in which the team members will conduct assessments to evaluate resources necessary to support persons with functional and access needs within the general populations' shelters.</p>	<p>of Aging & Independent Living</p>
<p>DAIL HOMECARE Contract</p>	<p>KIPDA is requesting the Board to ratify the Executive Director signing the DAIL (Department of Aging & Independent Living) contract for the HOMECARE program in the KIPDA region for fiscal years 2021-2022.</p> <p>This is a State Funded Program that includes providing Assessment and Case Management, and for the direct services to clients through a network of providers established for individuals, age 60 and older, who reside in the KIPDA region, meeting the eligibility guidelines of the Homecare Program.</p>	<p>Ratify the Executive Director signing the HOMECARE FY 21-22 contract with the Department of Aging & Independent Living</p>
<p>DAIL Kentucky Family Caregiver Contract</p>	<p>KIPDA is requesting the Board to ratify the Executive Director signing the DAIL (Department of Aging & Independent Living) contract for the Kentucky Caregiver program in the KIPDA region for fiscal years 2021-2022.</p> <p>The Kentucky Family Caregiver Program offers support to grandparent caregivers through regional statewide programs that provide information, access and assistance, training, counseling, support groups and supplemental services.</p>	<p>Ratify the Executive Director signing the Kentucky Family Caregiver contract with the Department of Aging & Independent Living</p>
<p>DAIL SHIP (State Health</p>	<p>KIPDA is requesting the Board to ratify the Executive Director signing the DAIL (Department</p>	<p>Ratify the Executive</p>

<p>Insurance Program) Contract</p>	<p>of Aging & Independent Living) contract for the SHIP (State Health Insurance Program) in the KIPDA region for fiscal years 2021-2022.</p> <p>SHIP (State Health Insurance “Assistance” Program) provides information and assistance to Kentuckians in reference to Medicare benefit assistance and other issues.</p>	<p>Director signing the SHIP FY 21-22 contract with the Department of Aging & Independent Living</p>
<p>DAIL SLTCO (State Long-Term Care Ombudsman) Contract</p>	<p>KIPDA is requesting the Board to ratify the Executive Director signing the DAIL (Department of Aging & Independent Living) contract for the SHIP (State health Insurance Program) in the KIPDA region for fiscal years 2021-2022.</p> <p>States’ Long-Term Care (LTC) Ombudsman programs work to resolve problems related to the health, safety, welfare, and rights of individuals who live in LTC facilities, such as nursing homes, board and care and assisted living facilities, and other residential care communities. Ombudsman programs also promote policies and consumer protections to improve long-term services and supports at the facility, local, state, and national levels.</p>	<p>Ratify the Executive Director signing the SLTCO FY 21-22 contract with the Department of Aging & Independent Living</p>
<p>Title III-B Transportation – Revise Louisville Wheels and Tri-County FY 20 Contracts</p>	<p>Due to the shift in services during COVID-19 closures, KIPDA Social Services is requesting to decrease the Louisville Wheels contract from \$297,185 in KIPDA funds to \$232,185 and increase Tri-County Community Action Agency Transportation from \$102,462 to \$167,462.</p>	<p>Authorize amendments to FY 20 Provider Contracts of Louisville Wheels and Tri-County CAA Transportation</p>

U of L Trager Institute FY 20 Title III-E Revision	KIPDA Social Services is requesting to add “Information Services” to the Title III-E Funding for FY 20. These services provide the public and individuals with information on resources and services available to the individuals within their communities, and generally is directed to large audiences. Title III-E funds will be assigned in the amount of \$3,496 in KIPDA funds and \$1,498.50 in Matching Funds.	Authorize an amendment to FY 20 Provider Contract for U of L Trager Institute
---	--	--

Mayor Eaton moved to approve the seven DAIL contracts. Commissioner Carruthers seconded. Motion carried unanimously on a voice vote.

Judge Pollock moved to approve the KHBE contract. Commissioner Carruthers seconded. Motion carried unanimously on a voice vote.

Councilman Bowling moved to approve the Title III-B contract revisions with Judge Pollock abstaining from the vote. Commissioner Carruthers seconded. Motion carried on a voice vote.

DIVISION OF SOCIAL SERVICES HOMECARE PROCUREMENT

Ms. Elkin requested ratification for the Fiscal Year 2021-2023 Division of Social Services Home Care procurement as approved by the executive committee.

There are two new in-home services direct care providers. Commonwealth Care, Inc. and Interim Healthcare of Louisville have both recently been approved with rates similar to existing providers. This allows KIPDA clients to have more options and keeps the financial impact of the services about the same as last year.

VRI, Inc. has also been added as a new vendor to the HomeCare vendors list which provides emergency services. There are now two choices within the HomeCare vendors supplies category. KIPDA was also able to add an additional HomeCare In-Home Specialized Service provider called Southern Homecare, dba All Ways Caring.

Judge Pollock moved to approve the request. Mr. O’Brien seconded. Motion carried unanimously on a voice vote.

COMMUNITY AND ECONOMIC DEVELOPMENT FY 2021 CONTRACTS

Ms. Story requested Board approval for the ratification of two contracts. The first contract is the Joint Funding Administration (JFA) Fiscal Year 2021 contract that is administered through the Department for Local Government (DLG). The contract is in the amount of \$267,844.51. This contract funds the assistance provided to the local governments in the KIPDA region with grants, loans, planning and zoning, etc.

The second contract is with the Kentucky Infrastructure Authority (KIA) for Fiscal Year 2021 in the amount of \$61,000.00. This contract funds the Regional Water Management Coordinator position and GIS staff assistance that is provided to water and wastewater systems in the KIPDA region.

Judge Pollock moved to approve the contracts. Commissioner Carruthers seconded. Motion carried unanimously on a voice vote.

APPLICATION FOR EDA REVOLVING LOAN FUND

Ms. Story requested Board approval to ratify the executive director signing the Fiscal Year 2020 Public Works and Economic Adjustment Assistance application through the U.S. Economic Development Administration (EDA). KIPDA submitted an application for \$550,000.00 to establish a Revolving Loan Fund Program to respond to economic injury as a result of the Coronavirus. Other area development districts have established revolving loan funds, and this is a program that would be new to KIPDA. There was additional funding made available to the EDA through the CARES Act. Of the \$550,000.00, KIPDA has requested that \$50,000.00 go towards administration fees, and KIPDA is also requesting this funding with no match requirement as well.

Magistrate Travis moved to approve the equipment purchase. Councilman Bowling seconded. Motion carried unanimously on a voice vote.

JUNE PERSONNEL REPORT

New Hires:

- Mikaela Gerry has been hired as a Transportation Planner II in the Division of Transportation effective June 15, 2020. Mikaela has a Bachelor's Degree in Environmental Studies from Gettysburg College and a Master's Degree in Regional Planning – Environmental and Land Use Planning from the

University at Albany - State University of New York (SUNY). Mikaela comes to KIPDA from the Georgetown-Scott County Planning Commission where she was a Planner II.

- Tabitha Kielian has been hired as a part-time Service Advisor for the Home and Community Based (HCB) Medicaid Waiver program in the Division of Social Services effective June 16, 2020. Tabitha has a Bachelor's Degree in Social Work from the University of Toledo and a Master's Degree in Social Work from Wayne State University. Tabitha comes to KIPDA from Signature HealthCare LLC/Trilogy where she was the Director of Social Services.

Promotions:

- Leslie Wright has been promoted from HCB Service Advisor to Person Centered Service Plan Specialist in the Division of Social Services effective June 15, 2020.

Permanent Vacancies:

- One (1) part-time Service Advisors – Division of Social Services
- One (1) full-time Service Advisor – Division of Social Services
- One (1) full-time Transportation Planner – Division of Transportation
- One (1) full-time Community Outreach Specialist – Division of Transportation
- Job description and salary information for the above positions can be found at www.kipda.org/Careers

Staff Count:

- 78 Full-time Permanent
- 3 Part-time Permanent
- 6 Full-time Temporary

Judge Pollock moved to approve the report. Magistrate Travis seconded. Motion carried unanimously on a voice vote.

AGENCY NON-HEALTH RELATED INSURANCE

Mr. Pope stated that KIPDA has quotes from the Kentucky Association of Counties (KACo) for non-health related insurance. The first coverage is for the building, building contents, liability, and one agency vehicle. The cost for fiscal year 2021 is \$25,791.00, which is an increase of \$1,796.00. The agency has been advised by KACo that there will be a dividend but is not sure what the amount will

be yet. The worker's compensation coverage with KACo has decreased by \$1,545.00. It was \$22,123.00 in fiscal year 2020 down to \$20,578.00 for fiscal year 2021. The unemployment coverage through KACo is for the calendar year and has increased in the amount of \$3,937.00. It went from \$12,041.00 in 2020 to \$15,978.00 for 2021. There were a few claims this year and rates have increased also. Mr. Pope requested Board approval to continue with KACo for the agency's non-health related insurance coverage.

Judge Ison moved to approve the request. Judge Pollock seconded. Motion carried unanimously on a voice vote.

FY 2021 AGENCY-WIDE BUDGET

Mr. Pope stated that the fiscal year 2021 agency-wide budget is located in the Board packet. The agency has pretty good numbers for Transportation revenues, but the other division funding is still unknown. The agency still does not have final numbers for next year. Rather than spending a lot of time at guessing what it might be and allocating all those costs, KIPDA is proposing to utilize the budget for fiscal year 2020 that was approved by the Board in May with one exception. There has been \$66,500.00 of revenue added for the PCHP program, which is new for fiscal year 2021. The agency simply does not know what to expect. The agency will watch all expenses and will not be incurring any expenses that are out of line. Mr. Pope requested that the budget be approved for fiscal year 2021 with the understanding that it will be revised as soon as better revenue figures are available.

Commissioner Carruthers moved to approve the request. Judge Pollock seconded. Motion carried unanimously on a voice vote.

INTERGOVERNMENTAL REVIEWS

A. Trimble County, Kentucky, Hardy Creek Water Line Extension (KIPDA File No. K15-2020)

The applicant, Trimble County Fiscal Court, is requesting \$30,562.00 in Community Development Block Grants to complete a waterline extension project to bring potable drinking water to five unserved residences in Trimble County. West Carroll Water District will run a 3-inch SDR 21 watermain extension approximately 2,450 linear feet to five unserved homes at the end of Hardy Creek Road in Trimble County. This project will finalize the extension of the waterline to houses along Hardy Creek Road.

B. Spencer County, Kentucky, Taylorsville Community Center Project
(KIPDA File No. K16-2020)

The applicant, City of Taylorsville, is requesting \$500,000.00 in Community Development Block Grants and is providing \$200,000.00 to renovate a property located at 202 Railroad Street in Taylorsville, KY to increase the city's capacity to serve the community's need for public space that would be accessible to as many groups as possible. The community center space could host such events as community meetings, weddings, career fairs, etc. The site is located adjacent to downtown Taylorsville and has ample parking from its past as an agricultural supply store.

C. Jefferson County, Kentucky, Southwest Louisville & Riverport Broadband Build
(KIPDA File No. K17-2020)

The applicant, Louisville Metro Government, is requesting \$1,579,955.00 from the Economic Development Administration (EDA) and is providing \$394,988.00 to install 11.88 miles of 188-strand fiber optic cable along Greenbelt Highway and adjacent roads in Southwestern Louisville. The build will consist of a 9.84-mile main trunk that runs along the Greenbelt Highway and 2.05 miles of lateral builds. In total, 8.74 miles of the proposed project will be aerial, meaning it is attached to existing utility or communication poles, and 3.14 miles of the project will run underground.

Mayor Chester Burton moved to approve the intergovernmental reviews. Mr. O'Brien seconded. Motion carried unanimously on a voice vote.

EXECUTIVE DIRECTOR'S REPORT

Mr. Haley stated:

- The July Regional Planning Council meeting is cancelled. The next meeting is scheduled for October 13, 2020.
- The Regional Water Management Council meeting will be held on July 14, 2020 at 1:30pm via Zoom. Guest speakers will be Jennifer Taimi with the Division of Water to talk about sanitary surveys and a representative from Rural Development will discuss FY 2021 funding opportunities.